

DEPARTMENT OF HEALTH AND HUMAN SERVICES
YEAR 2018 PAY PERIODS & PAY DATES
SATURDAY THROUGH FRIDAY WORKWEEK

Pay Periods				Time Sheets Due	PAYDAY	Optional Deductions	Holidays
B 01	Dec-09	---	Dec-22	Dec-26	Jan-03	1st half / Jan	
B 02	Dec-23	---	Jan-05	Jan-08	Jan-17	2nd half / Jan	Christmas Day - December 25th (Mon) New Years Day - Observed Jan 1 (Mon)
B 03	Jan-06	---	Jan-19	Jan-22	Jan-31	No Optional Deductions	Martin Luther King Jr Day - Jan 15 (Mon) No Optional Deductions Payday
B 04	Jan-20	---	Feb-02	Feb-05	Feb-14	1st half / Feb	
B 05	Feb-03	---	Feb-16	Feb-20	Feb-28	2nd half / Feb	
B 06	Feb-17	---	Mar-02	Mar-05	Mar-14	1st half / Mar	Presidents Day - February 19 (Mon)
B 07	Mar-03	---	Mar-16	Mar-19	Mar-28	2nd half / Mar	
B 08	Mar-17	---	Mar-30	Apr-02	Apr-11	1st half / Apr	
B 09	Mar-31	---	Apr-13	Apr-16	Apr-25	2nd half / Apr	
B 10	Apr-14	---	Apr-27	Apr-30	May-09	1st half / May	Arbor Day - April 27 (Fri)
B 11	Apr-28	---	May-11	May-14	May-23	2nd half / May	
B 12	May-12	---	May-25	May-29	Jun-06	1st half / June	
B 13	May-26	---	Jun-08	Jun-11	Jun-20	2nd half / June	Memorial Day - May 28 (Mon)
B 14	Jun-09	---	Jun-22	Jun-25	Jul-04	1st half / July	
B 15	Jun-23	---	Jul-06	Jul-09	Jul-18	2nd half / July	Independence Day - July 4 (Wed)
B 16	Jul-07	---	Jul-20	Jul-23	Aug-01	1st half / Aug	
B 17	Jul-21	---	Aug-03	Aug-06	Aug-15	2nd half / Aug	
B 18	Aug-04	---	Aug-17	Aug-20	Aug-29	No Optional Deductions	No Optional Deductions Payday
B 19	Aug-18	---	Aug-31	Sep-04	Sep-12	1st half / Sept	
B 20	Sep-01	---	Sep-14	Sep-17	Sep-26	2nd half / Sept	Labor Day - Sept 3 (Mon)
B 21	Sep-15	---	Sep-28	Oct-01	Oct-10	1st half / Oct	
B 22	Sep-29	---	Oct-12	Oct-15	Oct-24	2nd half / Oct	Columbus Day - Oct 8 (Mon)
B 23	Oct-13	---	Oct-26	Oct-29	Nov-07	1st half / Nov	
B 24	Oct-27	---	Nov-09	Nov-13	Nov-21	2nd half / Nov	
B 25	Nov-10	---	Nov-23	Nov-26	Dec-05	1st half / Dec	Veterans Day - Observed Nov 12 (Mon) Thanksgiving Day - Nov 22 (Thu) Day After Thanksgiving - Nov 23th (Fri)
B 26	Nov-24	---	Dec-07	Dec-10	Dec-19	2nd half / Dec	

***Please note,** for overtime purposes, employees must report work hours beginning Saturday at 12:00 a.m. and ending Fridays at 11:59 p.m. However, our pay cycle is actually Monday through Sunday with pay dates every other Wednesday.